

# CENTRAL DISTRICT PLAYER DEVELOPMENT MINIMUM STANDARDS

January 16, 2020

## **Goals**

- Ensure a clear knowledge of Central District expectations and rules.
- Maintain a consistent, memorable experience for the participants and organizers.
- Provide time and information to allow for proper training and familiarity of operating a District event. □  
Provide a forum for feedback to improve District events as well as manage new events.

## **Scope**

- District Player Development (Boys 15, 16 & 17) (Girls 14, 15, 16 & 17)
- Central District Affiliates will have procedures specific to events held exclusively within their Affiliate
- Additional information is included in the USA Hockey Guide

## **Facilities**

1. A minimum of two sheets of ice contained in the same facility with a minimum seating capacity of 200 in each arena.
2. A dedicated office or meeting room with internet access available for the exclusive use of Central District Staff to store supplies.
3. Tables in a central area of the lobby to serve as event check in.
4. Sufficient locker rooms to allow participants to dress for ice times.
5. A separate, private meeting room for district evaluation staff to meet during the event.

## **Scheduling**

1. The Try-Outs begin on Friday evening and end Sunday afternoon over the dates designated by the Central District Director of Player Development.
2. Its recommended the first ice time on Friday start no earlier than 4:00pm unless at the discretion of the Director of Player Development, an earlier start time allows for a more equitable schedule for all players involved.
3. The schedule will be created based on the assumption of 4 – 6 teams in each participating age group, currently Boys - 15, 16, & 17 and Girls – 14, 15, 16, & 17.
4. The Central District Player Development Director shall establish the Try-Out schedules and format.

## **Event Hospitality**

1. A dedicated room shall be designated for the purpose of hospitality for the District Player Development Staff for the duration of the Festival.
2. The hospitality room shall have, water, coffee, and soft drinks available for staff throughout the event.
3. The hospitality room shall provide a "continental" style breakfast for Saturday and Sunday morning, and lunch for Saturday and Sunday afternoon as directed by the Central District Player Development Director.
4. The cost of Festival hospitality is the responsibility of the Central District.

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## **Event Lodging and Travel**

1. The local host is responsible for securing an appropriate number of hotel rooms for individual families during the event.
2. The local host is responsible for submitting the following information to the Central District Director of Player Development prior to the USA Hockey Midwinter Meeting, typically in January:
  - A list of secured tournament hotels, including contact information.
  - The rates for all secured tournament hotels.
  - The number of rooms held at all secured tournament hotels.
  - Note: The contract with the hotel should hold the block up until 14 days prior to the start of the TryOuts.
3. The District Director of Player Development will advise the local host to secure ten (10) to fourteen (14) hotel rooms for the duration of the event to be used for Central District Staff.
4. The local host is responsible to designate a contact person to handle hotel questions or issues that arise before and during the event.

## **Event Management**

The local host is responsible for the following during the event:

1. Securing ample consecutive ice time for the event. The cost for all ice time for the event shall be the responsibility of the Central District at a rate not to exceed \$265/hour. Any amount above \$265 must be approved by the Affiliate Presidents.
2. Securing timekeepers for all games. The cost for these positions, if any, is the responsibility of the local host.
3. Securing a certified athletic trainer to be available during all games. The cost of this service, if any, shall be the responsibility of the Central District.
4. Providing access to a copy machine, printer and any other basic office supplies as needed.
5. Providing 200 pucks to be used as needed for practices and games during the event.

The Central District is responsible for the following during the event:

1. Managing all personnel, including personnel for check-in and evaluation.
2. Providing all jerseys for participants.
3. Any disciplinary action as determined by the Central District Director of Player Development.
4. The recording and distribution of all selections from the Festival.
5. Assigning all rooming lists for evaluation staff.

## **Important Dates**

- September 1 - Affiliate either accepts or declines the designated event as determined by the District Event rotation as agreed to by the Central District in June 2014.
- October 1 - In the event that an Affiliate declines a designated event, the District will notify the Affiliates of the selected site after the Central District Fall Meeting.

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January 16, 2020

- March 15 - Local host complies with all requests related to ice scheduling and lodging as required.
- Two weeks prior to event - Final schedule complete and sent to the Affiliates.
- One week prior to event - Central District Tournament Director confirms all local host responsibilities have been completed.

Note – Failure to meet any of these Minimum Standards may result in the Affiliate’s ability to host the next scheduled rotation of the same event.

Questions – Contact:

Director District Player Development Boys -

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Director District Player Development Girls –

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